



**Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health
South 24 Parganas**

Administrative Building, M R Bangur Hospital Complex, 241, Deshapran Sashmal Road, Tollygunge, Kolkata 33.
Mail Id- cmohs24pgs@gmail.com, Website- www.spghealthgov.in, Phone no / Fax - 033-2422 1037, 033-2422-0124

Memo No. : CMOH(SPG)/DH&FWS/ 3480

Dated : 26/4/24

NOTICE

**Documents Submission & Verification for different Vacant (Contractual) Posts
under WBSAP & CS for South 24 Parganas District : 2024-25**

[Ref : Recruitment Notification No CMOH(SPG)/DH&FWS/1956, Dated : 05.03.24 South 24 Parganas District]

The Application ID No. of candidates applied on-line for the different posts under WBSAP & CS are here by requested to bring their original testimonials along with the self attested photocopies of the testimonials (to fulfill the essential criteria as per notification) as listed below, for documents submission & verification purpose in the Office of the Secretary & Chief Medical Officer of Health, South 24 Parganas, M.R.Bangur Hospital Complex, New Administrative Building, 2nd Floor, Tollygunj, Kolkata-700033 as per schedule mentioned below :

This is to further inform that candidates must be present physically at the time of Document verification and no authorization will be allowed. No change of date and time will be entertained from this end.

Data or information to be verified (in original) with the online application and photocopies of the testimonials/documents for the particular post applied for need to be submitted as noted below :

1. The photo proof identity card of the candidate i.e. Passport, Pan Card, Voter-ID Card, AADHAAR Card, Driving License (any one of this).
2. Proof of Address(Passport/VoterIDCard/ AADHAARCard/ Driving License).
3. Age Proof Certificate (Madhyamik or equivalent examination certificate or admit card).
4. All the mark sheets (for all years / semesters) and Degree/Diploma completion certificates of essential educational qualification and professional qualification.
5. Caste Certificate would be issued by appropriate Authority of West Bengal within the last date of on- line application for the post. In case of OBC candidates , category 'A' or 'B' must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
6. All the post qualification experience certificates would be issued and stamped by the appropriate authority starting from oldest to latest need to be produced for scoring .
7. Experience certificates must consist of Name-of the post, Employer's Name, Employee's Name, Date of joining (DOJ) and Date of Leaving (DOL) or current date in case still continuing otherwise his/her experience will be treated as invalid. Appointment letter/ Engagement letter/ Resignation letter/ Agreement Bond will not be treated as experience certificate.
8. Documents relating to Guardian's identity.(Guardian as mentioned in the online application).
9. In case of married female candidates -Marriage registration certificate by the appropriate authority.
10. Printed copy of the on-line application form and Demand Draft in original need to submit by hand .
11. If the Essential Qualification & other Eligible Criteria does not match with the particular post and the required documents not found at the time of document verification, the candidature will be cancelled. The candidate will not be allowed for further steps in the selection process.

26.04.24

Programme Schedule for Document Submission & Verification (with Original) for Selection Process

Post : Cluster Programme Manager (Date : 07.05.2024, Tuesday , Time : 11:00 am & onwards)									
421297	421380	421403	421408	421708	421846	421979	421991	422088	422180
422946	423081	423217	423486	423506	423556	423615	423649	423671	423683
423902	424086	424294	424389	424535	424579	424629	424865	424950	425226
425536	425606	425666	425692	425831	426048	426728	426905	427436	427446
427453	427625	427634	427685	427702	427799	427858	427860	427936	428038

Post : Cluster Programme Manager (Date : 07.05.2024, Tuesday , Time : 12:00 noon & onwards)									
428142	428240	428267	428419	428546	428576	428661	428712	429042	429149
429442	429467	x	x	x	x	x	x	x	x

Post : Clinical Services Officer (Date : 07.05.2024, Tuesday , Time : 2:00 pm & onwards)									
421177	421327	421392	421394	421398	421405	421713	421845	421929	422185
422704	422795	422889	422951	423485	423498	423648	423908	424091	424251
424291	424491	424586	424933	424935	425155	425230	425365	425407	425491
425657	425694	425977	426375	426515	426531	426593	426688	426697	426817
426907	426924	427133	427188	427434	427468	427502	427714	427760	427769

Post : Clinical Services Officer (Date : 07.05.2024, Tuesday , Time : 3:30 pm & onwards)									
428106	428124	428130	428192	428210	428291	428329	428404	428476	428513
428523	428549	428569	428582	428701	428879	428942	429029	429051	429087
429156	429183	429517	429520	x	x	x	x	x	x

Post : Data Monitoring and Documentation Officer (Date : 09.05.2024, Thursday , Time : 11:00 pm & onwards)									
421198	421238	421305	421323	421356	421406	421415	421843	421867	421908
422900	422959	422992	423559	423642	424288	424510	424598	424982	425204
425300	425698	425832	425987	426491	426533	426726	426844	426910	426913
426922	427103	427248	427276	427297	427757	427764	428035	428146	428160
428176	428180	428351	428368	428457	428556	428562	428575	428729	428937
428955	429033	429039	429041	429163	429604	x	x	x	x

Post : ICTC Counselor (Date : 09.05.2024, Thursday , Time : 2:00 pm & onwards)									
422000	422169	423513	423772	424538	424873	426572	426655	427384	427722
427896	428066	428616	428925	429175	x	x	x	x	x

Post : Staff Nurse -ARTC (Date : 09.05.2024, Thursday , Time : 3:00 pm & onwards)									
421253	421595	421965	422044	422399	422548	422639	422691	422742	422960
423023	423158	423270	423378	423743	424061	424354	424460	424787	424818
425088	425102	425550	425879	425932	426877	426950	427018	427078	427612
427617	428075	428852	429025	x	x	x	x	x	x

Post : ICTC Laboratory Technician (Date : 10.05.2024, Friday , Time : 11:00 am & onwards)									
421081	421098	421100	421121	421164	421182	421196	421197	421236	421278
421343	421352	421370	421376	421411	421447	421507	421567	421662	421710
421714	421719	421761	421865	421873	421877	421879	421898	421904	421960
421977	422079	422106	422158	422228	422292	422342	422363	422469	422557
422822	422852	422926	422976	422979	422987	422988	422990	423028	423162

Programme Schedule for Document Submission & Verification (with Original) for Selection Process

Post : ICTC Laboratory Technician (Date : 10.05.2024, Friday , Time : 12:30 pm & onwards)									
423175	423301	423337	423345	423402	423459	423466	423549	423554	423581
423596	423635	423732	423800	423833	423872	423905	423978	423992	424076
424100	424148	424180	424279	424315	424317	424387	424425	424465	424522
424592	424616	424634	424669	424849	424853	424894	424911	424965	424966
425024	425096	425107	425112	425129	425134	425257	425581	425782	425784

Post : ICTC Laboratory Technician (Date : 10.05.2024, Friday , Time : 2:00 pm & onwards)									
425803	425807	425836	425920	425945	425992	426125	426180	426256	426260
426286	426294	426300	426356	426362	426388	426413	426503	426555	426565
426567	426581	426650	426693	426731	426793	426799	426811	426974	427001
427002	427015	427065	427073	427083	427128	427279	427294	427304	427334
427358	427420	427456	427473	427476	427496	427525	427526	427553	427592

Post : ICTC Laboratory Technician (Date : 10.05.2024, Friday , Time : 3:30 pm & onwards)									
427621	427674	427704	427785	427820	427837	427861	428077	428100	428181
428187	428237	428304	428315	428320	428334	428378	428432	428435	428440
428483	428505	428608	428626	428627	428675	428737	428781	428798	428853
428896	429005	429032	429071	429121	429170	429224	429341	429443	429492
429516	429679	x	x	x	x	x	x	x	x

Candidates please note:

1. Verification of testimonials does not entitle the candidate to claim in the further steps of the process of final selection.
2. After successful verification of testimonials, shortlisted candidates will be called for further steps of the process of final selection.
3. In case of failure to produce any of the above mentioned original documents at the time of verification, his/her candidature will be treated as cancelled.
4. The decision of the Competent Authority regarding the engagement is final.

Secretary & Chief Medical Officer of Health
DH & FW Samiti, South 24 Parganas

Memo No : CMOH(SPG)/DH&FWS/ 3480/1(9)
Copy forwarded for information and necessary action:

Date : 26/4/24

1. The Mission Director. NHM, WB, Swasthya Bhavan.
2. The Project Director . WBSAP&CS, Swasthya Bhavan
3. The Executive Director. WBSH & FWS. Swasthya Bhavan.
4. The District Magistrate, South 24 Parganas.
5. The Dy.CMOH-I/II/III/IV/DMCHO/DTO, South 24 Pgs with request to administer the process.
6. The DPMU, S24Pgs advised to organize and remain present on the above mentioned dates.
7. The DIO, NIC , S24Pgs with request to upload the notice in www.s24pgs.gov.in web-site.
8. The IT Co-ordinator, SB, W.B with request to upload in www.wbhealth.gov.in web-site.
9. The DSM, South 24 Parganas with request to upload in www.spghealthgov.in web-site.

Secretary & Chief Medical Officer of Health
DH & FW Samiti, South 24 Parganas