

SUNDARBAN CO-OPERATIVE MILK & LIVESTOCK PRODUCERS' UNION LTD., SOUTH 24 PARGANAS

New Administrative Building, 8th Floor, Alipore, Kolkata-700027

Contact: 9804954899 / 7908396997

Email: icstorepurchase.sundarini@gmail.com
storeincharge@sundarini.organic



TENDER PAPER FOR

Oil Filter Press Machine and Accessories

Availability of Tender Documents:

Online

(<https://www.sundarini.organic> &
<https://www.s24pgs.gov.in>)

&

Sundarini Sweet Manufacturing
Unit & Central Store, C/O-
Ratnodeep Garden, 482 Paschim
Chowbagha, PS- Anandapur,
Kolkata, West Bengal- 700105
(Landmark: Near China Mandir)

**13.06.2022 10.00 AM TO
20.06.2022 03.00 PM (During
Office Hours)**

Submission of Tenders:

At Sundarini Sweet Manufacturing
Unit & Central Store, C/O-
Ratnodeep Garden, 482 Paschim
Chowbagha, PS- Anandapur,
Kolkata, West Bengal- 700105
(Landmark: Near China Mandir)

By 03.00 PM ON 20.06.2022

Opening of Tender:

At Sundarini Sweet Manufacturing
Unit & Central Store, C/O-
Ratnodeep Garden, 482 Paschim
Chowbagha, PS- Anandapur,
Kolkata, West Bengal- 700105
(Landmark: Near China Mandir)

At 04.00 PM ON 20.06.2022



SUNDARBAN CO-OPERATIVE MILK & LIVESTOCK PRODUCERS' UNION LTD., SOUTH 24 PARGANAS

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DETAILS OF TENDER NOTICE FOR OIL FILTER PRESS AND ACCESSORIES

NIT No.: SMLU/HO/SAD-NIT/22-23/169

Date: 13.06.2022

Sealed quotations are invited from bonafide firms/agencies/suppliers/manufacturers in respect of supplying, installation, commissioning of **DETAILS OF TENDER NOTICE FOR OIL FILTER PRESS AND ACCESSORIES** within 60 days from the date of placement of Purchase Order. The items are to be supplied to Sundarini Sweet Manufacturing Unit & Central Store, C/O- Ratnodeep Garden, 482 Paschim Chowbagha, PS-Anandapur, Kolkata, West Bengal- 700105 (Landmark: Near China Mandir) as per specifications mentioned below:

Sl. No.	Name of the Item	Description of the Item	Quantity	Rate (Rs.)
1.	Oil Filter Press Machine and Accessories	Annex.-A	01 Unit	Per Unit

Annexure-A (Technical Specification: Oil Filter Press Machine and Accessories)

Name of the Item	Specifications of the Item(s)
Oil Filter Press Machine and Accessories	<p>a. Oil Filter Press Machine: 1 set 12" x 12" – 14 Plates Complete Set Filter Brass Cokes 2 Sets of Filter Cloths Tomi Bar 2 Spanners SS 304 Oil Collection Channel Bottom Dish Pipeline 12 feet with Clamp on both sides Usage: Filtration of oil extracted from kinds of oil seeds Warranty: 1 year onsite</p> <p>b. Filter Pump & Switch: 1 set Motor: 1.5 HP Warranty: 1 year onsite</p> <p>c. Strong Table – 1 pc. made of MS for height of filter press</p> <p>d. Electronic Weighing Scale: 1 Pc. Capacity: 200 Kg Weight Accuracy: 20 gm as per Standards of W & M Rules 1987 medium accuracy Class III Platform Size: 600mm x 600mm Power Supply: Minimum 1 m power cable with plug top AC/DC Battery for working on power failure: In built, 6 V capacity minimum for 12 hrs. Warranty: 1 year onsite</p>

Terms and Conditions:

1. Cost of Tender Paper: NIL
2. The tender document can be obtained from the offices: (a) Online at <https://www.sundarini.organic> & <https://www.s24pgs.gov.in> (b) Sundarini Sweet Manufacturing Unit & Central Store, Sundarban Cooperative Milk & Livestock Producers' Union Ltd., C/O- Ratnodeep Garden, 482 Paschim Chowbagha, PS- Anandapur, Kolkata 700105 (Landmark: Near China Mandir) on any working day between **13th June, 2022 (10.00 AM to 03.00 PM) up to 20th June, 2022 or can be downloaded from the mentioned websites.**
3. **TWO BID SYSTEM:** Tenders should be normally be submitted in two parts one **Technical Bid** (BID-A) and other **Financial Bid** (BID-B). Technical Bid should be submitted in a sealed envelope containing all required documents and Financial Bid (**As per Annex.-I**) in separate envelope containing rate quoted. The outer envelope sealed cover superscripted **TENDER FOR SUPPLYING OF OIL FILTER PRESS AND ACCESSORIES vide NIT No.: Date: (as mentioned)** in bold letters with name, full address and contact number of the bidder must be written on the outer cover.
4. Tender of the above stated equipment must be supported by:
 - a) Tenderers have to submit Drawing, Tech Specification, signed Tender Notice copy, Application, credential certificate etc. physically along with brochure of the quoted item to the office of the undersigned at Sundarini Sweet Manufacturing Unit & Central Store, Sundarban Cooperative Milk & Livestock Producers' Union Ltd., C/O- Ratnodeep Garden, 482 Paschim Chowbagha, PS- Anandapur, Kolkata 700105 (Landmark: Near China Mandir), through a forwarding letter in a sealed cover super scribing *supply of Oil Filter Press Machine and Accessories vide NIT No*, on or before 20.06.22 within 3.00 PM.
 - b) GST Registration Certificate.
 - c) Professional tax Clearance Certificate.
 - d) Trade License, PAN card.
 - e) Documents of turnover.
 - f) Printed Brochure/Literature of the quoted item
 - g) Copy of terms & conditions for submission of tender duly signed.
 - h) Credential certificate in regard to the same equipment.

Bidder(s) will have to sign the terms & conditions of N.I.T. before execution of agreement, if selected.
NO TENDER WILL BE ACCEPTED IF THE SAME IS NOT SUPPORTED WITH ALL THE ABOVE DOCUMENTS MENTIONED

1. BID PRICE:

- a) **RATE INCLUSIVE OF ALL TAXES ALONGWITH SUPPLY, DELIVERY, LOADING, INSURANCE, UNLOADING, INSTALLATION/ERECTION, COMMISSIONING, SUCCESSFUL TRIAL RUN, TRAINING AT SUNDARINI AGRO-PROCESSING UNIT & TRAINING HUB, SUNDARBAN COOPERATIVE MILK & LIVESTOCK PRODUCERS' UNION LTD., C/O- MATHURAPUR KRISHAK BAZAR, VILL- SIDDHESHWAR, PO + PS - MATHURAPUR, DIST- SOUTH 24 PARGANAS, WEST BENGAL, PIN-743354 (Approx. 60 Km from Kolkata).** All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- b) GST in connection with the sale shall be shown separately.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be quoted in Indian Rupees only.
- e) Packing, Forwarding, Freight, Insurance and other incidental charges shall be shown separately.
- f) For ready reference, we are providing standard quotation format for quoting the price. Please quote your price in attached format only.
- g) No price negotiation will be carried out with any bidder.

h) **The undersigned reserves the right to reject any/or all tenders/at any stage without assigning any reason thereof & will not bound to accept lowest tender. No Tender will be accepted across the table/tender box/by post or otherwise.**

i) Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

j) The bidder has to attach a copy of authorization letter for dealership/distributor for the quoted make.

k) Abnormally LOW RATE of the item quoted by the Tendering Firm in the offer with some malafide intention will not be accepted, if detected.

2. VALIDITY OF QUOTATION:

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

3. EVALUATION OF QUOTATIONS:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which --

(a) are properly signed ; and

(b) Confirm to the terms and conditions, and specifications.

The Quotations will be evaluated for Oil Filter Press Machine and Accessories) (Items a to d of Annex. A) together as One Unit.

GST, Packing, Forwarding, Freight & Insurance, Installation, Training along with minor site preparation and electrical wiring required for installation, commissioning, trial run charges in connection with sale of goods shall be taken into account in evaluation.

4. AWARD OF CONTRACT:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

4.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

4.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

5. SUPPLY:

Supply, Installation etc. of the ordered item (as per specification) must be completed in good condition **STRICTLY within 60 (Sixty) days from the date of order.**

5.1 IT IS OBLIGATORY FOR THE BIDDER TO NOTE THAT FAILURE TO MAINTAIN DELIVERY & I/C SCHEDULE OF ORDERED ITEM WILL LEAD TO SEVERE DISLOCATION IN CARRYING OUT PUBLIC SERVICE FOR WHICH SUCCESSFUL BIDDER WILL BE HELD RESPONSIBLE & ACTION WILL BE TAKEN STRICTLY AS PER TENDER RULES LAID DOWN HEREIN WITHOUT ANY PREJUDICE ANY SHORT OF PLEA WILL BE CONSIDERED, SAVE & EXCEPT ANY INCIDENT OCCURRED 'BY ACT OF GOD' OR NON READINESS OF SITE BY ANY MEANS MAY BE CONSIDERED ONLY.

5.2 "C" form will not be provided, e-waybill shall be provided on requirement.

6. AFTER SALE SERVICE:

The Bidders should have local arrangement (within West Bengal) as mentioned earlier for 'prompt after sale service' of the item as and when required within warranty period free of cost.

7. WARRANTY:

Warranty period shall be twelve months from the date of supply of the item

8. PENAL MEASURE:

- a) **The Liquidated Damages be imposed for the delayed supply /erection and commissioning at 0.5% per day.**
- b) Time being the essence of contract no variation shall be permitted in the delivery time as prescribed in the delivery schedule. If the bidder fails to supply and execute the work in full or part of the order as per the delivery schedule, the Sundarban Milk Union (SMLU) shall reserve the right to cancel the order besides forfeiture of Security Deposit.
- c) The variation in the statutory levies and taxes by State Government /Central Government shall be effected on the end price to the benefit of either the bidder or the SMLU as the case may be.
- d) For violation of any of the terms and conditions of the contract, the SMLU reserves the right to terminate the contract, with or without notice as applicable.
- e) In consequence of submission of false or fabricated documents or any deviation in technical specification by any firm/company, if proved later on shall liable to be Black Listed for 3 (three) years.

9. AGREEMENT

If the Union/Society incurs any loss / additional expenditure due to the negligence of the contractor in connection with the work during the period of contract, the same shall be recovered together with all charges and expenses from the contractor. The breakages or damages, if any, caused by the contractor to the property of the Union/Society, the cost will be recovered from the contractor.

10. PAYMENT

a) Tax Invoice against all supplies is/are to be sent in **TRIPLICATE** and should invariably be submitted along with supply documents (Challan, e-waybill etc). **NO ADVANCE PAYMENT WILL BE ENTERTAINED.**

b) **30%** payment will be released after delivery of the item in good condition at specified site and on receipt of acknowledged copy of challan/Invoice etc. **50%** payment will be released after successful installation, commissioning of all the items. And rest **20%** payment will be released after successful running/usage of the machineries for at least 30 (thirty) days and on submission of necessary satisfactory work done certificate from respective In-Charge of the site. The payment shall be withheld, in case of violation of any tender terms & conditions.

11. DATES & INFORMATION:

Sl. No.	Particulars	Date, Time & Venue
1.	Date of Publishing of N.I.T. & other Documents	13.06.2022
2.	Starting Date of Downloading Documents FROM WEBSITE (https://www.sundarini.organic /http://www.s24pgs.gov.in)	13.06.2022
3.	Bid submission (Starting) date	13.06.2022
4.	Last Date, time & venue of submission of Bid (Technical & Financial) along with copies of signed NIT, Drawings/Layout, Tech Specification, Credentials etc.	20.06.2022 Up to 3.00 PM at Sundarini Sweet Manufacturing Unit & Central Store, Sundarban Cooperative Milk & Livestock Producers' Union Ltd., C/O- Ratnodeep Garden, 482 Paschim Chowbagha, PS-Anandapur, Kolkata 700105 (Landmark: Near China Mandir)
5.	Bid opening date for Technical Proposals (Bid-A as per Checklist)	20.06.2022 at 04.00 PM onwards Tenderers or their authorized representative may remain present during opening.
6.	Date for opening of Financial Proposals (Bid-B as per Annexure-I)	20.06.2022 at 04.00 PM onwards Tenderers or their authorized representative may remain present during opening.

12. MANAGING DIRECTOR, SUNDARBAN MILK UNION RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE & NOTICE BOARD.
13. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect / manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
14. The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
15. **The Bidder has to submit signed and sealed check list, application form (Annex.-I & II) and affidavit (Annex.-III) as per prescribed format enclosed.**

For Sundarban Co-operative Milk
& Livestock Producers' Union Ltd.


Managing Director

FORMAT FOR CHECK LIST FOR TECHNICAL BID (BID-A)

Information about Bidders
(To be furnished with the Tender)

Serial Number	Description	Particulars		
		Please ✓ Mark		Page No.
	Item	Yes	No	
1.	Name of the Firm			
2.	Registered Address with PIN code, Phone No., FAX, e-mail, etc.			
3.	Name of the person authorized to enter into & execute Contract Agreement.			
4.	Application submitted in Annexure-I			
5.	Authorization Letter of Signatory from Company			
6.	Scanned document of Authorized dealer/distributor certificate and agreement between the manufacturer and the Distributor/Bidder (if applicable)			
7.	Scanned document of PAN Card of the Authorized Signatory.			
8.	Scanned document of GST Registration Certificate.			
9.	Scanned document of Tax Clearance Certificate /Paid Challan.			
10.	Scanned document of Trade License.			
11.	Scanned document of Terms & Conditions of the tender duly digitally signed of each page.			
12.	Scanned document of Printed Literature/ Brochure/ Booklet /Drawings, Manuals whether enclosed			
13.	Digitally signed Scanned N.I.T. (Notice inviting Tender) duly uploaded			

Signature with seal

FORMAT FOR FINANCIAL BID (BID-B)

Annexure – I

(Financial Bid Submission Form to be printed in letter head of the bidder)

To

In-Charge (Purchase)

Sundarini Sweet Manufacturing Unit & Central Store,
Sundarban Cooperative Milk & Livestock Producers' Union Ltd.,
C/O- Ratnodeep Garden, 482 Paschim Chowbagha, PS- Anandapur,
Kolkata, West Bengal- 700105 (Landmark: Near China Mandir)

Sir/Madam,

I am submitting our rate as per RFQ/NIT No.dated in the mentioned format below:

Sl. No	Name of the Item	Specifications	Unit	Quoted Unit Rate in Rs. (without GST)	GST Amount in Rs.	Quoted Unit Rate in Rs. (with GST)
			Per Pc.			
	Packing, Forwarding, Freight & Insurance, Installation, Commissioning etc.		Per Pc.			
TOTAL AMOUNT FOR EVALUATION (in Rs.)						

Total Unit Cost (in words): Rupeesonly

We agree to supply the above goods in accordance with the technical specifications for a total contract price of **Rs..... (Rupees only)** within the period specified in the Invitation for Quotations We also confirm that the normal commercial warrantee/guarantee of 12 Months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for or in performing the Contract.

Date:

Signature & Seal (with date) of the Bidder

Annexure-II

Application Format

(To be furnished in the Company's Official Letter Head Pad with full Address with contact no. Telephone No. FAX No., e-mail id., Website Address)

To

The In-Charge (Purchase)

Sundarini Sweet Manufacturing Unit & Central Store,
Sundarban Cooperative Milk & Livestock Producers' Union Ltd.,
C/O- Ratnodeep Garden, 482 Paschim Chowbagha,
PS- Anandapur, Kolkata 700105 (Landmark: Near China Mandir).

Sub: NIT for Supply of Oil Filter Press Machine and Accessories. (NIT NO. SMLU/HO/SAD-NIT/22-23/169 dated: 13.06.2022)

Sir,

Having examined the documents published in the NIT, I/We hereby submit all the necessary information and relevant documents for evaluations:

1. That the application is made by me/us on behalf of duly authorized to submit the offer. The authorization letter from the Company is attached with the name of the person authorized to enter into execute the agreement.
2. I/We accept the terms & conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. I/We are offering rate for the following item/items in the BOQ as per the specification framed by you.
4. We have experience in the similar work since..... years and credential certificates are annexed.
5. I/We understand that the Tender Committee/ Tendering Authority reserves the right to reject any application without assigning any reason.
6. I/We submit an AFFIDAVIT in a Twenty Rupees Non-Judicial Stamp paper duly Certified by Notary Public as per Annexure- III

Signature & Seal (with date) of the Bidder

Annexure – III

AFFIDAVIT

(To be furnished in a Twenty Rupees Non-Judicial Stamp Paper duly Certified by Notary Public)

- 1). I/We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my/our knowledge.
- 2). I/We the undersigned do hereby certify that neither my/our firm/company nor any of its constituent partners have abandoned any work/works of similar nature and magnitude in India, in the past.
- 3). I/We the undersigned do hereby certify that any of the contracts awarded to me/us has not been terminated rescinded, due to breach of contract on my/our part in the past.
- 4). I/We the undersigned authorize (s) and request any bank / person / firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by the SMLU to verify the statement made by me/us or to assess my/our competence and general reputation.
- 5). I/We the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me / us may be requested by the SMLU and agree(s) to furnish such information/clarification within SEVEN Days from the date of receipt of such request from the SMLU.

Dated Signature of Applicant with Seal:

(To be signed by the officer authorized by the Firm/Company to sign on behalf, the Firm/Company with company's seal)

Note: In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Officer)

(Title of the firm/Company)

(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed before me on this day of..... (Seal).

(Signature of the Notary Public)