

**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF FOOD & SUPPLIES**  
**OFFICE OF THE DISTRICT CONTROLLER (F&S), SOUTH 24 PARGANAS**  
**New Admn. Bldg., 7<sup>th</sup> Floor, Alipore, Kolkata-700027**

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Memo No.3763 /DC/FS/S-24 PGS/18

Date:14.12.2018

**VACANCY NOTICE**

In pursuance of approval of the Government in Food & Supplies Department vide Memo No. 3185-FS/Sectt/Food/4M-78/2015 Dt. 15.11.2018 and in connection with Memo No.3410 FMR/10D-1/2017 Dt.27.11.2018 of Directorate of DDP&S, applications are invited from intending self Help groups /Registered Co-operative Societies/Semi Government bodies/individuals/group of individuals as an entity for filling up the vacancy of Distributorship at **Jamtalahat Mouza at Kultali P.S. Dist.-South 24 Parganas**. While selecting suitable candidate for offering distributorship licence under the West Bengal Public Distribution System (Maintenance & Control) Order, 2013, preference may be given to self Help Groups, especially women Self Help Groups.

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Application in prescribed proforma (form-G) along with requisite documents and application fee of Rs. 5000/- (Rupees Five Thousand ) only through Treasury Challan (under the Head of A/c 1456-00-800-001-Civil Supplies-27-other receipts ) should be submitted to the office of the District Controller, Food & Supplies, South 24 Parganas in a sealed cover superscripted "**Application for engagement as distributor at Jamtalahat Mouza at Kultali P.S. Dist.-South 24 Parganas.**" within 11.01.2019 till 4 p.m.

Specimen copy of the application form will be available in the office of the D.C.F&S, South 24 Parganas and in the Departmental Website: [www.wbpds.gov.in](http://www.wbpds.gov.in).

**Eligibility Criteria:**

1. The applicant must be adult Indian citizen(s)
2. If the applicant be individual(S) he/she/they should be permanent resident(s) of the district of South 24 Parganas.
3. The applicant should have knowledge for both reading and writing of local language prevailing in the area for which the vacancy stands for.
4. He should possess a suitable godown (in keeping with the norms of Central Warehousing Corporation) within the advertised area for storage of food grains and other public distribution commodities. The size of the godown should be to accommodate at least 1000 MT of food grains. There must be a covered space of 200 Sq. ft. adjacent to the godown to be used for office purpose as well as for computer operations. Minimum height of the godown should be 15 ft.
5. There has to be adequate space for loading and unloading of stocks as well as for queuing of the vehicles.
6. The applicant for distributorship must have Bank Balance of at least Rs. 50 lakh as working capital reflected on the day of application and one year preceding the date of application.
7. The applicant must be prepared to furnish on engagement a security deposit of Rs. 1 lakh and Licence Fee of Rs. 60000/- only through Treasury Challan under appropriate Head of Account.
8. The applicant (in case of individual) should not be employed in any Govt./Semi-Government Organisation/School etc. & should not be an elected member of any Panchayati Raj Institution /Urban Local Body.
9. The applicant must not be convicted in any court of law/ implicated in any criminal case.

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**The applicant must submit along with application in form-'G', the supporting documents as follows:-**

1. Recent passport size colour photograph (to be self-attested and affixed on the application form.
2. Affidavit as per Annexure I and Annexure-II to form G under WBPDS (M&C) Order, 2013.
3. Proof of Citizenship (Photocopy of EPIC/AADHAR Card/PAN Card/Passport etc.)
4. Proof of residence.
5. Proof of Educational Qualification.
6. Documents regarding possession right over the proposed place of business (photocopy of deed/ROR/registered Rent/Lease agreement at least for 10 years /Rent receipt etc.
7. Proof of financial solvency (account statement/photocopy of updated passbook issued by recognised bank).
8. A copy of sanctioned plan & layout map of the offered godown indicating space for loading and unloading and approach road.
9. Document regarding character of land.
10. Photocopy of Registration certificate issued by the competent authority. (in case of SHG /Co-Operative Society.)

**Condition:**

- The functioning of Distributorship shall be governed by the provisions as laid down in the West Bengal Public Distribution System (maintenance& Control) Order, 2013 as amended from time to time.
- Any form of canvassing will automatically disqualify a candidate for engagement.
- Any suppression of fact or incorporation or wrong information in the application form will be considered as a gross disqualification for a candidate.
- The Government in Food & Supplies Department reserves the right to reject any application without assigning any reason thereof and will not entertain any correspondence on this score.
- Applications which do not reach the District Controller of Food & Supplies, South 24 Parganas within the last date of submission as mentioned above will be rejected.

*Subbar*  
14/12/18  
District Controller (F&S), South 24 Pgs  
& Ex-Officio Dy. Director

Memo No.3763/1(50) /DC/FS/S-24 PGS/18

Date:14.12.2018

Copy forwarded for information and wide publicity to:

1. The Additional Secretary, F&S Deptt., 11A, MirzaGhalib Street, Kolkata-700087.
2. The Director, Dte. of D.D.P&S Deptt., 11A, MirzaGhalib Street, Kolkata-700087.
3. The Sabhadhipati, South 24 Parganas ZillaParishad.
4. The Additional District Magistrate (LA), South 24 Parganas.
- 5-9. The Sub-Divisional Officer (All), under South 24 Parganas District.
10. The P.S. to Hon'ble MIC, F&S Deptt.11A, MirzaGhalib Street, Kolkata-700087.
11. The P.A. to Principal Secretary, F&S Deptt.& Commissioner, Food,11A, MirzaGhalib Street, Kolkata-700087.
12. P.A. to District Magistrate, South 24 Parganas.
13. The District Information & Cultural Officer, South 24 Parganas, Alipore
14. The D.I.O., NIC, South 24 Pgs for uploading in South 24 Pgs with request for publication of the matter in the district portal for wide publication.
- 15-44. The Block Development Officer under South 24 Parganas District.
- 45-49. The Sub Divisional Controller (F&S) under South 24 Parganas District.
50. The Asstt. Registrar of Co-Operative Societies, South 24 Parganas.

*Subbar*  
14/12/18  
District Controller (F&S), South 24 Pgs  
& Ex-Officio Dy. Director