

QSF/NZ-02/73



सत्यमेव जयते

GOVERNMENT OF WEST BENGAL
Office of the District Magistrate
South 24-Parganas, Nezarath Section
New Administrative Building, 1st Floor, Alipore, Kolkata-27
Email: - ndcalipore@gmail.com

Memo No: 13/NZ/PGE-2024

Date:05/03/2024

EXPRESSION ON INTEREST (EOI NO: QSF/NZ-02/.73.....)

- ❖ In connection with ensuing Parliament General Election-2024, the undersigned on behalf of the District Magistrate, South 24 Parganas invites Expression on Interest from reliable, resourceful, bonafide and experienced firms/companies/individual contractors having requisite financial capability with technical credential on execution of similar nature of work and sufficient experience in supplying **FAX Machine on hire basis** at different points/Cells including Training Venues/EVM Commissioning Venue/DC-RC/Counting Venue during the period of Parliament General Election-2024.

Scope of Work:

Item Name with Description	Job Period	Quoted rate (Rs.) [Including GST]
Any Branded FAX Machine cum Telephone system ➤ Caller ID: Yes ➤ Automatic Document Feeder: 10 Pages ➤ Pause Control: Yes ➤ Sequent broadcasting: 20 Locations ➤ Print out-Thermal Paper	PGE-2024	Rs..... / per unit for per day (In word.....)

- ❖ Sealed Quotations on estimated rate are invited from experienced bonafied, eligible agencies/contractor having experience in similar nature of work.
- ❖ They should furnish a copy of (1) **GST Registration Certificate**, (2) **PAN Copy**, (3) **Trade License of similar nature of work**, (4) Upto date **Professional Tax clearance certificate** & (5) **Upto date Income Tax Return Copy** along with their quotation in company's letter head pad.
- ❖ They should furnish a credential of similar nature of work performed within last 5 years including election.
- ❖ Sealed quotations will be received in a sealed box located at the Office chamber of the Officer-in-Charge, Infrastructure Cell, South 24 Parganas (Nezarath Section, New Administrative Building, 1st floor, Alipore, Kolkata-700027) from **10:00 AM to 5:00 PM** on all working days except Saturdays & Sundays and other N.I. Act holidays.
- ❖ The **last date and time of submission** of the quotation is **13/03/2024** upto **5:00 PM**.
- ❖ The **date & time of opening the quotation** is **13/03/2024** at **5:30 PM** at the Office chamber of the Officer-in-Charge, Infrastructure Cell, South 24 Parganas (Nezarath Section, New Administrative Building, 1st floor, Alipore, Kolkata-700027). The intending bidders or their authorized representatives may remain present at the time of opening of the quotation.
- ❖ The undersigned reserves the right to accept or to reject any quotation or to distribute the work amongst the quotationers without assigning any reason, whatsoever.
- ❖ Any attempt by the bidders to produce fake or false documents and frivolous complaints with an intention to vitiate the tender process will be viewed seriously and the tender committee will take necessary action to initiate process for black listing them.


Addl. District Magistrate (Gen.)
Alipore, South 24 Parganas

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मन्यमेव जयते

GOVERNMENT OF WEST BENGAL
Office of the District Magistrate
South 24-Parganas, Nezarath Section
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Memo No: 13/1(5)/NZ/PGE-2024

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Copy forwarded for information with a request to display the EOI in his/her office's display board to:

- 1) Officer-in-charge, Infrastructure Cell South 24 Parganas for displaying EOI in office notice board
- 2) DICO, South 24 Parganas for publishing brief advertisement of EOI in the newspaper as prescribed
- 3) DIO NIC, South 24 Parganas for displaying the EOI in official website of the district
- 4) PA to District Magistrate & DEO, South 24 Parganas for placing the notice before the District Magistrate, South 24 Parganas for his kind perusal.
- 5) PA to ADM (Election) South 24 Parganas for placing the notice before ADM (Election), South 24 Parganas for his kind perusal.

A Dasgupta

Addl. District Magistrate (Gen.)
Alipore, South 24 Parganas

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