



District Health & Family Welfare Samiti

Diamond Harbour Health District

(Registered under West Bengal Act XXXVI of 1961 No. S / M / 1324 of 2014-15)

Diamond Harbour Health District, South 24Pgs, Pin- 743331

Phone: 03174-256310, Fax: 03714-256311, e-mail Id: cmohdhhd20@gmail.com

Memo No. DH&FWS/DHHD/998/2022-23

Date: 15.07.2022

RECRUITMENT NOTICE

District Health & Family Welfare Samiti, Diamond Harbour Health District will engage different categories of employees against sanctioned posts under XV Finance Commission- Health Grant for Financial year 2021-22 on the basis of departmental order vide memo no. HFW/ NHM-478/2021/370 dated 03.06.2022 issued by Mission Director, NHM & Executive Director, WBSH&FW Samiti, West Bengal.

Applications are invited from eligible candidates for engagement of different categories of posts on purely contractual basis from 15.07.2022 to 01.08.2022 up to 5.00 PM. Eligible candidates may apply in the prescribed format (Annexure A & Annexure C) attached herewith.

The details are given below:

1. Name of Post	Block Epidemiologist
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Block Public Health Unit (Sarisha BPHC, Dwariknagar RH, Naiyarat RH)
Remuneration	35,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 21 Years and Maximum 40 years
Qualification and Selection Criteria	1)M.Sc.inLife Science/Epidemiology OR BAMS/BHMS/BUMS with MPH 2)Proficiency in advance MS Office
DESIRABLE	1) Ph.D/M. Phil. 2) Experience in Public Health
Essential qualification degree through Distant Learning Course or from any Open University will not be entertained.	
Scale of Scoring- TOTAL MARKS -100	
1) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH – 50 Marks 2) Ph.D/ M.Phil.- 10 Marks 3) Experience in Public Health-10 Marks (@2 marks for each completed years of post qualification experience upto maximum of 5 years) 4) Computer test-20 Marks (Qualifying Marks for Computer Test is 50%). 5) Interview-10 Marks	
Application Format (Annexure-A).	

2. Name of Post	Block Public Health Manager
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Block Public Health Unit (Sarisha BPHC, Dwariknagar RH, Naiyarat RH)
Remuneration	35,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 21 Years and Maximum 40 years
Qualification and Selection Criteria	1)B.Sc.in Life Science with Post Graduate Degree/Diploma in Management 2)Proficiency in advance MS Office
DESIRABLE	1)M.Sc. in Life Science. 2)Experience in Public Health

Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Scale of Scoring- TOTAL MARKS -100

- 1) B.Sc. in Life Science -40 Marks
- 2) PG Degree /PG Diploma-10 Marks
- 3) M.SC in Life Science.- 10 Marks
- 4) Experience in Public Health-10 Marks (@2 marks for each completed years of post qualification experience up to maximum of 5 years)
- 5) Computer test-20 Marks (Qualifying Marks for Computer Test is 50%.)
- 6) Interview-10 Marks

Application Format (Annexure- A)

3. Name of Post	Laboratory Technician
Name of Category & Post	06 (UR-3, SC-1, ST-1, OBC(A)-1)
Place of Posting	Block Public Health Unit (Sarisha BPHC, Dwariknagar RH, Naiyarat RH)
Remuneration	22,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 19 Years and Maximum 40 years
Qualification and Selection Criteria	1) Passed Class 12 with Physics, Chemistry & Mathematics/Biological Science 2) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine.
DESIRABLE	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.

Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Scale of Scoring- TOTAL MARKS -50

- 1) Class XII-15 Marks
- 2) DM LT / (DLT) from STM- 25 Marks
- 3) Post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act- 10 Marks (Marks on experience will be awarded proportionately to the number of years upto 5 years @ 2 marks for each year in Govt. Sector(Health) and @ 1 Mark for each year in Private Sector(Health)).

Application Format (Annexure- A)

4. Name of Post	Block Data Manager
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Block Public Health Unit (Sarisha BPHC, Dwariknagar RH, Naiyarat RH)
Remuneration	22,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 21 Years and Maximum 40 years
Qualification and Selection Criteria	1) Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2) Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3) Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.

Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Scale of Scoring- TOTAL MARKS - 100

- 1) Class X-5 Marks
- 2) Class XII-10 Marks



3) Graduation-15 Marks
4) Computer Test-70 Marks (Qualifying Marks for Computer Test is 50%.)
Application Format (Annexure- A)

5. Name of Post	Medical Officer
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Any UHWC
Remuneration	60,000/- (MBBS)
Age as on 01.01.2022	Upper age limit 62
Qualification and Selection Criteria	1) MBBS from a MCI recognized institute with one year compulsory internship 2) Must be registered under West Bengal Medical Council. 3) Weightage will be given to higher qualification.
Scale of Scoring- TOTAL MARKS -100	
1) Basic Qualification (MBBS) -80 Marks (% of marks obtained in the final examination). 2) PG Degree: 10 Marks/ PG Diploma: 05 Marks 3) Experience-10 Marks	
Application Format (Annexure- A)	

6. Name of Post	Staff Nurse
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Any UHWC
Remuneration	25,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 21 Years and Maximum 40 years
Qualification and Selection Criteria	1) Completed GNM training course from an institute recognized by the Indian Nursing Council/West Bengal Nursing Council. OR The candidate should have completed B.SC nursing course 2) Must be registered under West Bengal Nursing Council. 3) Candidate should have proficiency in Bengali.
Scale of Scoring-TOTAL MARKS -100	
Based on % of Marks obtained in the final examination rounded off to two decimals-100 Marks	
Application Format (Annexure- A)	

7. Name of Post	Community Health Assistant-Urban (Only female candidates)
Name of Category & Post	03 (UR-2, SC-1)
Place of Posting	Any UHWC
Remuneration	13,000/- (Monthly Consolidated)
Age as on 01.01.2022	Minimum 21 years maximum 40 years
Qualification and Selection Criteria	1) Must have passed ANM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the Diamond Harbour Health District. OR Must have passed GNM course from an Institute recognised by the Indian Nursing Council and be registered with the West Bengal Nursing Council. 2) Should be proficient in Bengali 3) Should be permanent resident of Diamond Harbour Health District.



Scale of Scoring-TOTAL MARKS -100

Based on % of Marks obtained in the final examination of ANM/GNM (Weighted)-100 Marks

General Information

Following documents (self attested) needs to be submitted along with the attached **Application Format**

- 1) Photo proof identity card (Passport or Voter ID Card or AADHAAR Card or Pan Card)
- 2) Proof regarding permanent residential status of the District applied for, which should be duly attested by a Gazette Officer or Group "A" Officer of the State Government. (Voter ID card/Ration card).
- 3) The age proof certificate like **admit card / School leaving certificate issued** by West Bengal Board Secondary Education or similar board.
- 4) Caste Category Certificate (if any). In case of OBC candidates category 'A' or 'B' must be mentioned specifically in the caste certificate otherwise the candidate will be treated in "Unreserved" category.
- 5) Marksheets and passed certificate of Madhyamik and ANM/GNM examination
- 6) Self attested copy of the ANM/GNM Registration Certificate

Application Format (Annexure- C)

General Information & Instruction for Applicants.

1. Complete application along with self attested all testimonials in support of age, qualification, experience, residence etc must be submitted by **speed post/registered post** at "**CMOH Office, Diamond Harbour Health District, South 24 pgs, Pin 743331**" so that the same must reach the CMOH Office on or before **01.08.2022 (Monday)** up to 5.00 PM. **No application will be received thereafter.** Serial No. & Name of the Post must be **super-scribed** on the top of the envelope in **CAPITAL LETTERS**.
2. **Application fees of Rs. 100/- for General Caste and 50/- for Reserved Category (SC/ST/OBC/PH)** through Demand Draft issued from any Nationalized Bank in favour of "**Member Secretary DH&FWS Diamond Harbour Health District**" payable at Diamond Harbour must be submitted along with the application form. Name of the Applicant and name of the Post must be written in the back side of Demand Draft. **Demand Draft is subject to non refundable.**
3. **Caste certificate** must be issued before the first date of the application by the component authorities of West Bengal. In case of OBC candidate, OBC 'A' or OBC 'B' must be clearly mentioned. Age relaxation for ST, SC, OBC-A and OBC-B candidates will be given as per government norms.
4. Only **shortlisted** candidates on the basis of weightage on educational qualification, experience, etc will be called for the written examination/ computer test/ interview.
5. **Appointment / joining letter** will not be treated as Experience Certificate. Voluntary services will be not treated as Experience Certificate. Experience certificate must consist of name of organization, employee name, name of post, place of posting, type/nature of work, date of joining, date of leaving or still continuing, otherwise the experience will be treated as cancelled.
6. The **candidature** of the applicant shall be cancelled at any stage of the recruitment if supportive certificates and information given in the application is found to be false and incomplete application will be rejected. No representation against such rejection shall be entertained. The Recruitment Committee reserves the right to cancel candidature of any applicant or entire engagement process without assigning any reason thereof.

7. **Panel** of the candidate will be valid for one year from the date of approval and any vacancy generated will be filled in from the valuable panel within stipulated time.
8. If an aggregate mark after final selection is equal then preference will be given to the candidate **senior** in age as on the 1st date of the year of the publication of the advertisement.
9. Any eligible candidate willing to apply for more than one post will have to submit **separate** application along with requisite application fees thereof.
10. Prescribed application format and other details i.e. eligibility criteria, selection mode, scoring, etc is available by downloading from the website www.wbhealth.gov.in . **No other format of application form will be entertained/ accepted.**
11. Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment/Notice" regularly for instruction/ information issued from time to time.
12. Engagement will be on contract, which will be initially for a period of one year. Maximum period of engagement is till 2026 or until the project ends.

Enclosed: Application Format (Annexure A & Annexure C)



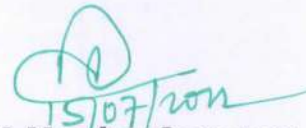
**CMOH & Member Secretary
District Health & Family Welfare Samiti
Diamond Harbour Health District**

Memo No. DH&FWS/DHHD/ 998/2022-23

Date: 15.07.2022

Copy forwarded for information and necessary action to:-

1. The Director of Health Services, Govt. of West Bengal,GN-29, Sector-V, Saltlake, Kolkata-91.
2. The Add. Director of Health Services, Govt. of West Bengal,GN-29, Sector-V, Saltlake, Kolkata- 91.
3. The Director of Medical Education, Govt. of West Bengal,GN-29, Sector-V, Saltlake, Kolkata-91.
4. The Mission Director, NHM, Govt. of West Bengal, GN-29, Sector-V, Saltlake, Kolkata-91.
5. The District Magistrate, South 24 Parganas.
6. The Programme Officer-I, NHM, Govt. of West Bengal, GN-29, Sector-V, Saltlake, Kolkata-91.
- 7-11. The Dy. CMOH-I/ Dy. CMOH-II/ Dy. CMOH-III/DPHNO/AO, Diamond Harbour Health District
12. The HR Cell, SHFWS, Govt. of West Bengal, GN-29, Sector-V, Saltlake, Kolkata-91.
13. The IT Cell, Swasthya Bhawan with request to upload the notice at wbhealth.gov.in website.
14. The DPMU, Diamond Harbour Health District



**CMOH & Member Secretary
District Health & Family Welfare Samiti
Diamond Harbour Health District**



District Health & Family Welfare Samiti
Diamond Harbour Health District

(Registered under West Bengal Act XXXVI of 1961 No. S / M / 1324 of 2014-15)

Diamond Harbour Health District, South 24Pgs, Pin- 743331

Phone: 03174-256310, Fax: 03714-256311, e-mail Id: cmohdhd20@gmail.com

APPLICATION FORM

(ANNEXURE-A)

To
The CMOH & Member Secretary
District Health & Family Welfare Samiti
Office of the CMOH
Diamond Harbour Health District,
Pin- 743331.

Affix recent passport
size photograph duly
self attested

1. Post applied for:.....
2. Name (In capital letter):.....
3. Father / Guardian's Name :
4. Address for communication: C/O.....
Vill/ Town/ Road:
- Post Office:P.S

DistPin5. Date of Birth(DD/MM/YYYY):.....
6. Age as on date of Advertisement:
7. Sex: Male / Female /Others (Please tick)
8. Marital Status: Married /Unmarried (For married female candidate Marriage
Registration Certificate is required to be attached)
9. Nationality:
10. Voter ID no/ Aadhar no:
11. E-mail Id
12. Mobile No:
13. Category: (please ✓ in box)

Gen	SC	ST	OBC-A	OBC-B	Others

14. Professional /Technical/Computer Knowledge:

Sl. No.	Name of Course	Name of institute/ Board/University	Year of passing	Duration of Course	Subject	Full Marks	Marks Obtained	% of Marks/ Grade
1.								
2.								
3.								

15. Educational Qualification:

Sl. No.	Exam Passed	Board / Institution / University	Year of Passing	Total Marks	Marks obtained	Percentage (%)
1.						
2.						
3.						
4.						
5.						

16. Experience: Yes/No (if yes, filled the details)

Name of the Post	Name of the Organization	Govt. / Private	Duration		Total Experience (in months)
			From	To	

17. Enclosure:

Sl.No.	Documents (self attested Xerox copy)	Documents Submitted (Yes/No)
1.	Age Proof	
2.	Residential proof	
3.	Caste Certificate	
4.	Secondary passed along with mark sheet	
5.	Higher Secondary passed along with mark sheet	
6.	Graduation passed along with mark sheet and certificate	
7.	Post Graduation passed along with mark sheet and certificate	
8.	Mark Sheet, Certificate in computer/technical/ professional knowledge of qualification	
9.	Joining letter/ appointment letter	
10.	Experience certificate	
11.	Others (if any)	

DECLARATION:-

I hereby solemnly declare that the particulars furnished above are materially true, correct and complete to the best of my knowledge. In case of any discrepancy my candidature is liable to be summarily rejected by the Selection Committee without any notice.

Date:

Place:

 (Full signature of Applicant)



**APPLICATION FORMAT FOR THE POST OF
COMMUNITY HEALTH ASSISTANT (URBAN) (FEMALE ONLY)**

[N.B.: Application forms not properly filled in or incomplete Application forms are liable to be cancelled.]

1. Name in full (in Capital letters):

2. Guardian's Name:

Space for pasting recent
passport size photograph
duly signed by the
candidate

3. (a) Date of Birth according to Madhyamik
or equivalent examination certificate

: _____

(b) Age as on 1.1.2022

: _____

4. (a)(i) Caste Category (UR/SC/ST/OBC-A/
OBC-B of WB

: _____

(ii) Designation of issuing authority of the
Caste Certificate (If any)

: _____

(b) Physically handicapped (Yes/No)

: _____

5. Corresponding address (in Capital letters) to which :

Communication should be sent (mentioning

Post Office, Sub-division, District, Pin Code)

6. Permanent address (in Capital letters)

: _____

7. Contact No.

: _____

8. E-mail ID

: _____

9. Whether citizen of India (Yes & No)
(By Birth/ Registration)

: _____



10. Educational Qualifications: Class 10 onwards

Name of the Exam. Passed	Name of the Board /University /Institute	Full Marks	Marks obtained	% of Marks	Division/ Grade	Chances taken to pass	Year of passing

11. Professional / Others Qualifications or Specialisation:

Name of the Exam. Passed	Name of the Board /University /Institute	Registration Number	Full Marks	Marks obtained	% of Marks	Year of passing

DECLARATION

I do hereby declare that all the statements given above by me are true and correct in all respect. If any statement found false at the time of examination/ interview or after my appointment then my candidature will liable to be cancelled or my service will terminate automatically.

Date :

Place :

.....
Signature of the Candidate

