



OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT PROJECT DIRECTOR
SAMAGRA SHIKSHA MISSION, SOUTH 24 PARGANAS, WEST BENGAL

Memo No. S-13015/1/2012-SSM-S24PGS/51000

Date : 18/04/2022

Tender Notification

Sealed tenders are invited from reputed, eligible Manufactures / Authorized Dealer who comply to the following terms and conditions for the supply of 4 (four) branded Desktop Computers with accessories to this office of the Samagra Siksha Mission, New Administrative Building (8th floor), Alipore, Kolkata-700027. The company /agency should be experienced to execute the similar nature of work successfully in Govt. Departments, Autonomous and Semi-Government Organization.

Annexure – I

Sl. No	Item Name	Technical Specifications	Make/Brand Name. (Mandatory)	Quantity in No	Unit Price in Rs. (inclusive all taxes/charges etc)	Amount in Rs. (inclusive all taxes/charges etc)
01	Branded Desktop Computer with Accessories	Core i3 10th Generation, 8 GB RAM, 120 GB SSD, Minimum 1 TB HDD, 18.5" LED Monitor, Cord less Keyboard & Mouse, Speakers etc Windows 10 or Higher WARRANTY 3 years		04 (Four)		
			Total Amount In Rs.			
Total amount in word (Rupees _____)						

Terms and Conditions for bidders

- Bidder should carefully read all the terms and conditions
- The intending bidder can download the tender from websites <http://s24pgs.gov.in> / <http://s24pgseducation.org.in>
- Any changes / corrigendum / extension of opening date in respect of this tender shall be informed through websites only. Bidders are therefore requested to regularly visit our website for updates.
- Brand name, Models of the items should be furnished clearly.
- Installation and working demonstration of all the items supplied shall be the responsibility of the bidder
- Incomplete Tenders/Late Tenders/ Delayed Tenders or Postal Delayed Tenders will not be considered at all. Any bid received by the Addressee after the dead line for submission of tender will be returned to the bidder un-opened.
- Payment shall be made through RTGS / NEFT after the supply and installation of the items successfully completed & satisfactory to the authority.
- Payment shall not be made for half-done work or any damages of goods supplied.



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9. The bidder shall fails to supply the items or any fails to perform any other obligation, subject to decision of the authority purchase order / contact may be terminated, forfeiture of performance security deposit /EMD / Penalty and black listing, will be imposed.
10. The price should includes all levies/ taxes, support service during warranty etc
11. All items should be delivered with installation within 15 days after receiving the purchase order from this office of the DEO,SSM, New Administrative Building (8th Floor), Alipore, Kolkata-700027
12. The bidder to provide comprehensive on-site warranty with parts Minimum of THREE YEARS from the date of installation of all the hardware items.
13. The competent authority reserve the right to accept / reject any / all tenders in part / full, without assigning any reason thereof.
14. **Earnest Money of Rs. 4000/- (Four Thousand only)** would be required to be deposited in the form of DD in favour of "Sarba Siksha Abhijan, South 24 Parganas". (S.S.I. units & co-operatives society are not exempted) payable at kolkata. Earnest money of tenderers would refund without any interest / commission after the purchase order has been executed successfully except L1 Bidder which will be refund after warranty period.
15. The rates should be quoted in figures as well as in words as per our format as Annexure-I.
16. The Bidder(s) may mention the place of address with contact number from where support would be offered.
17. All pages of the Tender document must be signed and stamped before submitting the Tender. Any overwriting or use of white ink will not be accepted.
18. No tender will be accepted by fax, email, telex, or any other such means.
19. **Last Date & Time for submission of tender is 05/05/2022 up to 2 pm in the receiving section, DEO,SSM, New Administrative Building (8th floor), Alipore. The tenders will be opened on 05/05/2022 at 3.30 p.m in the Chamber of the Additional District Magistrate (Education, SSM), (1st Floor, floor), Court Chamber, Alipore, Kolkata.**
20. All the software being provided by the bidder / manufacturer must be supplied in softcopy (may be in the form of CD's/ DVD's) and the relevant manuals are to be supplied in Softcopy / Hardcopy wherever available.
21. Bidders shall furnish self-attested copies of the following information in the Tender Notice.
(i) Income Tax Return A. Y 2020-21 / 2021-22, (ii) GST Monthly / Quarterly Return/Registration Certificate,(iii) Professional Tax Clearance Certificate / Challan, (iv) Trade License, (v) Credentials in similar works/ Work order for similar work, (vi) EMD Rs. 4000/-
22. **For any clarification, Bidders are advised to visit the office on working day from 25.04.2022 to 02.05.2022 between 11.00 AM to 4.00 P.M**

(Signature)
District Education Officer,
SSM, South 24 Parganas.
Date : 18/04/2022

Memo No. S-13015/1/2012-SSM-S24PGS/51000(3)

Copy for information with a request to display it in the office notice board to :

- 1) The Office Notice Board, District Magistrate, Alipore, South 24 Parganas.
- 2) The Office Notice Board, District Project Officer, SSM, Alipore, South 24 Parganas.
- 3) Websites : (a) <http://s24pgs.gov.in> (b) www.s24pgseducation.org.in

(Signature)
District Education Officer,
SSM, South 24 Parganas